

**ANNUAL PROCUREMENT PLAN FOR 2013
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in two (2) soft copies and two (2) hard copies (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office.
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

Department/Bureau/Office: **Nueva Ecija university of Science & Technology**
Region: **III**
Address: **Gen. Tinio St. Cabanatuan City**

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Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
COMMON ELECTRICAL SUPPLIES																	
1. BALLAST, 18 watts	piece														0	67.27	-
2. BALLAST, 36 watts	piece		25			25			25				25		100	72.54	7,254.00
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet		12			12			12				12		48	36.40	1,747.20
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet														0	14.56	-
5. BATTERY, size D, alkaline, 2 pcs./packet	packet		24			24			24				24		96	68.12	6,539.52
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set		50			50			50				50		200	280.54	56,108.00
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set		50			50			50				50		200	368.94	73,788.00
8. FLUORESCENT LAMP, tubular, 18 watts	piece														0	32.14	-
9. FLUORESCENT LAMP, tubular, 36 watts	piece		50			50			50				50		200	33.85	6,770.00
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece		25			25			25				25		100	103.79	10,379.00
11. FUSE, 30 amperes	piece														0	10.35	-
12. FUSE, 60 amperes	piece														0	25.48	-
13. STARTER, 4-40 watts	piece		50			50			50				50		200	3.73	746.00
14. TAPE, electrical	roll		30			30			30				30		120	18.20	2,184.00
COMMON COMPUTER SUPPLIES/CONSUMABLES																	
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box														0	520.00	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box														0	818.48	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box														0	581.67	-

4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	951.08	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box													0	480.48	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box		15			15								60	778.96	46,737.60
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box													0	338.00	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	722.80	-
9. COMPACT DISK CASE, 50 CDs capacity	piece													0	50.84	-
10. COMPACT DISK DRIVE CLEANER	piece													0	64.22	-
11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece		50			50								200	8.79	1,758.00
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece		50			50								200	16.62	3,324.00
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece		30			30								120	11.70	1,404.00
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece													0	19.96	-
15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece													0	292.08	-
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece		6			6							12	30	468.00	14,040.00
17. INK CARTRIDGE, HP 51645A (HP 45)	cart													0	1,216.86	-
18. INK CARTRIDGE, HP C6615DA (HP 15)	cart		15			15								60	1,149.54	68,972.40
19. INK CARTRIDGE, HP C1823DA (HP 23)	cart		3			3								12	1,489.20	17,870.40
20. INK CARTRIDGE, HP C6625A (HP 17)	cart		2			2								8	1,250.52	10,004.16
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart		2			2								8	1,352.52	10,820.16
22. INK CARTRIDGE, HP C6614D (HP 20)	cart													0	1,344.36	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart													0	1,402.50	-
24. INK CARTRIDGE, HP C8727AA (HP 27)	cart													0	743.58	-
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart		2			2								8	873.12	6,984.96
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart		15			15								60	810.90	48,654.00
27. INK CARTRIDGE, HP C6657AA (HP 57)	cart													0	1,352.52	-
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart		30			30								120	615.06	73,807.20
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart		10			10								40	708.90	28,356.00
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart													0	820.08	-
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart		10			10								40	984.30	39,372.00
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart													0	787.44	-
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart													0	588.54	-
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart		6			6								24	256.02	6,144.48
35. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart		3			3								12	329.46	3,953.52
36. INK CARTRIDGE, Epson TO17	cart													0		-
37. INK CARTRIDGE, Epson TO18	cart													0		-
38. INK CARTRIDGE, Lexmark # 27, colored	cart													0	1,173.00	-
39. INK CARTRIDGE, Lexmark # 17, black	cart													0	984.30	-
40. INK CARTRIDGE, Epson TO38	cart		10			10								40	482.46	19,298.40
41. INK CARTRIDGE, Epson TO39	cart		5			5								20	755.82	15,116.40
42. MOUSE, optical, USB conection type	piece		20			20								80	197.60	15,808.00
43. TONER CARTRIDGE,HP C3906A	cart													0	3,063.06	-
44. TONER CARTRIDGE,HP C3903A	cart													0	3,588.00	-
45. TONER CARTRIDGE,HP C4092A	cart													0	2,657.10	-
46. TONER CARTRIDGE,HP C4096A	cart													0	4,112.64	-
47. TONER CARTRIDGE,HP C7115A	cart		8			8								32	2,523.48	80,751.36

48. TONER CARTRIDGE,HP 92298A	cart		8		8		8		8		32	4,498.20	143,942.40
49. TONER CARTRIDGE,HP C4127X	cart										0	5,451.90	-
50. TONER CARTRIDGE, HP Q2613X	cart										0	4,026.96	-
51. TONER CARTRIDGE,HP Q2612A	cart		8		8		8		8		32	2,866.20	91,718.40
52. TONER CARTRIDGE,HP Q5942A	cart										0	6,105.72	-
53. TONER CARTRIDGE, HP Q6511A	cart										0	5,077.56	-
54. TONER CARTRIDGE, HP C9720A	cart										0	6,436.20	-
55. TONER CARTRIDGE, HP C9721A	cart										0	8,710.80	-
56. TONER CARTRIDGE, HP C9722A	cart										0	8,710.80	-
57. TONER CARTRIDGE, HP C9723A	cart										0	8,881.60	-
58. TONER CARTRIDGE, HP Q1338A	cart										0	6,489.60	-
59. TONER CARTRIDGE, HP Q2610A	cart		5		5		5		10		25	4,882.18	122,054.50
60. TONER CARTRIDGE, HP Q3960A	cart										0	3,468.00	-
61. TONER CARTRIDGE, HP Q3961A	cart										0	4,187.10	-
62. TONER CARTRIDGE, HP Q3962A	cart										0	4,187.10	-
63. TONER CARTRIDGE, HP Q3963A	cart										0	4,187.10	-
64. TONER CARTRIDGE, HP Q5949A	cart										0	2,928.42	-
65. TONER CARTRIDGE, HP Q7553A	cart		5		5		5		6		21	3,301.74	69,336.54
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart										0	4,621.62	-
67. TONER CARTRIDGE, Lexmark 1382920	cart										0	14,198.40	-
68. TONER CARTRIDGE, Brother TN3060	cart										0	4,559.40	-
69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart										0	3,843.84	-
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart										0	2,843.56	-
71. TONER CARTRIDGE, Samsung ML-2250D5	cart										0	4,029.00	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart										0	2,958.00	-
73. TONER CARTRIDGE, Kyocera TK-120	cart										0	5,254.02	-
74. RIBBON, Epson RN 8755	cart										0	84.76	-
75. RIBBON, Epson RN 8750	cart		50		50		50		50		200	76.75	15,350.00
76. RIBBON, Epson RN 7754	cart										0	127.50	-
77. RIBBON, Epson RN SO 15083/SO 15086	cart										0	724.88	-
78. RIBBON, Epson RN SO 15327	cart										0	328.44	-
COMMON OFFICE SUPPLIES													
1. ACETATE, gauge #3, 50m in length	roll		4		4		4		4		16	603.20	9,651.20
2. AIR FRESHENER, 280mL/can	can		48		48		48		48		192	92.56	17,771.52
3. ALCOHOL, 70%, ethyl	bottle		50		50		50		50		200	37.70	7,540.00
4. AUDIO CASSETTE TAPE, 90min. recording time	piece		10		10		5				25	16.12	403.00
5. TAPE, blank, for micro-cassette recorder, 60 mins. recording time	pack		12		12		12		12		48	91.50	4,392.00
6. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box										0	349.44	-
7. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box		12		12		12		24		60	364.00	21,840.00
8. CARTOLINA, assorted color, 20s/pack	pack		20		20		20		20		80	72.80	5,824.00
9. CARTOLINA, white, 20s/pack	pack		15		15		15		15		60	57.20	3,432.00
10. CHALK, white, dustless, 100 pcs/box	box		50		50		50		50		200	34.81	6,962.00
11. CLIP, bulldog (3")	piece		12		12		12		12		48	8.42	404.16
12. CLIP, backfold, 25mm, 12s/box	box										0	15.60	-
13. CLIP, backfold, 50mm, 12s/box	box										0	43.68	-
14. CLIP, backfold, 19mm, 12s/box	box										0	7.54	-
15. CLIP, backfold, 32mm, 12s/box	box										0	17.42	-
16. COLUMNAR PAD, 4 cols, 50 gsm min.	pad										0	21.84	-

17. COLUMNAR PAD, 14 cols, 50 gsm min.	pad												0	45.76	-
18. COLUMNAR PAD, 16 cols, 50 gsm min.	pad		12			12						12	48	45.76	2,196.48
19. COLUMNAR PAD, 18 cols, 50 gsm min.	pad												0	67.60	-
20. COLUMNAR NOTEBOOK, 12 cols	piece												0	19.64	-
21. CORRECTION FLUID, water based, min 15mL.	bottle		48			48						48	192	9.82	1,885.44
22. DATA FILE BOX, (5"x9"x15-3/4")	box		100			100						100	400	64.47	25,788.00
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece												0	67.07	-
24. ENVELOPE, documentary (10"x15"), 500s/box	box		8			8						8	32	560.56	17,937.92
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box		5			5						5	20	675.86	13,517.20
26. ENVELOPE, mailing white, 500s/box	box		4			4						4	16	159.78	2,556.48
27. ENVELOPE, mailing white with window, 500s	box												0	207.58	-
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box		12			12						12	48	119.60	5,740.80
29. ENVELOPE, expanding, plastic, legal size	piece												0	39.81	-
30. ENVELOPE, documentary, A4, 500s/box	box												0	526.24	-
31. ERASER, blackboard/whiteboard	piece		72			72						72	288	11.44	3,294.72
32. ERASER, rubber	piece												0	4.68	-
33. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece												0	83.20	-
34. FOLDER, pressboard, plain, legal, 100s/box	pack		5			5						5	20	851.64	17,032.80
35. FOLDER, tagboard, legal size, 100s/box	pack		10			10						10	40	413.92	16,556.80
36. FOLDER, tagboard, A4 size, 100s/box	pack												0	253.76	-
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack												0	301.60	-
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle												0	312.00	-
39. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack												0	247.52	-
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack		5			5						5	20	228.80	4,576.00
41. GLUE, all purpose, 300 grams min.	jar		48			48						48	192	37.43	7,186.56
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece												0	32.97	-
43. INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack												0	44.45	-
44. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack												0	99.84	-
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box												0	41.50	-
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box												0	56.68	-
47. INDEX TAB, self-adhesive, 5 sets/box	box												0	67.60	-
48. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube												0	11.44	-
49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle		6			6						6	24	493.54	11,844.96
50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece												0	44.61	-
51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece												0	49.56	-
52. MAP PIN, round head, 100s/box	box												0	36.40	-
53. MARKER, fluorescent, 3 colors/set	set		30			30						30	120	41.60	4,992.00
54. MARKING PEN, whiteboard, black	piece		120			120						120	480	15.08	7,238.40
55. MARKING PEN, whiteboard, blue	piece		120			120						120	480	15.08	7,238.40
56. MARKING PEN, whiteboard, red	piece		24			24						24	96	15.08	1,447.68
57. MARKER, permanent, black	piece		150			150						150	600	13.50	8,100.00
58. MARKER, permanent, blue	piece		120			120						120	480	13.50	6,480.00
59. MARKER, permanent, red	piece		24			24						24	96	13.50	1,296.00
60. MARKING PEN, for transparency	set												0	84.24	-
61. NOTE BOOK, stenographer's, 40 leaves	piece												0	7.49	-
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad												0	36.40	-
63. NOTE PAD, (3"x4"), 100 sheets/pad	pad												0	52.00	-
64. NOTE PAD, (2"x2"), 400 sheets/pad	pad												0	112.32	-
69. NOTE PAD, (2"x3"), 100 sheets/pad	pad												0	31.20	-

66. OIL, for general purpose, 120 mL	bottle													0	30.99	-	
67. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream		150		150				150					600	104.80	62,880.00	
68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream													0	56.06	-	
70. PAPER, mimeo,WhiteWove, 210mm x 297mm (A4)	ream		50		50				50					200	145.60	29,120.00	
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream		50		50				50					200	144.35	28,870.00	
72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream													0	194.66	-	
73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad													0	20.57	-	
74. PAPER, thermal,210mmx30M, 1/2" core	roll													0	36.40	-	
75. PAPER, thermal, 216mmx30M, 1/2" core	roll													0	37.44	-	
76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm	ream		100		100				100					400	139.32	55,728.00	
77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream													0	161.20	-	
78.PAPER FASTENER, for paper, metal, 50 sets/box	box		36		36				36					144	82.04	11,813.76	
79.. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box		12		12				12					48	15.60	748.80	
80. PAPER CLIP, gem type, 32mm, 100s/box	box		48		48				48					192	8.84	1,697.28	
81. PENCIL, lead, w/eraser, one(1) dozen per box	box		10		10				10					24	54	24.89	1,344.06
82. PENCIL, mechanical, for 0.5mm lead	piece													0	18.20	-	
83. PUSH PIN, flat head type, assorted colors, 100s/box	box		12		12				12					48	30.00	1,440.00	
84. RECORD BOOK, 300 pages, smyth sewn	book		100		100				100					400	50.44	20,176.00	
85. RECORD BOOK, 500 pages, smyth sewn	book													0	88.40	-	
86. RIBBON, nylon, manual typewriter	spool		20		10				20					70	15.81	1,106.70	
87. RIBBON, nylon, for Kitano Bundy Clock	piece													0	644.80	-	
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	468.00	-	
89. RING BINDER, (1/2"x44"), plastic	piece		15		15				15					60	4.37	262.20	
90. RING BINDER, (3/4"x44"), plastic	piece		15		15				15					60	12.48	748.80	
91. RING BINDER, (1" x 44"), plastic	piece		15		15				15					60	12.48	748.80	
92. RING BINDER, (2" x 44"), plastic	piece		10		10				10					40	28.13	1,125.20	
93. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box		72		72				72					288	132.68	38,211.84	
94. RULER, plastic, 300mm	piece		10		10				10					40	3.64	145.60	
95. RULER, plastic, 450mm	piece													0	36.40	-	
96. SIGN PEN, black	piece		240		240				240					960	41.48	39,820.80	
97. SIGN PEN, blue	piece		120		120				120					480	41.48	19,910.40	
98. SIGN PEN, red	piece		48		48				48					192	41.48	7,964.16	
99. STAMP PAD INK, violet, 50mL	bottle		24		24				24					96	27.04	2,595.84	
100. STAMP PAD, felt pad, min 60mm x 100mm	piece		24		24				24					120	24.96	2,995.20	
101. STAPLE WIRE, standard, #35	box		100		100				100					400	25.98	10,392.00	
102. TAPE, adding machine, GSP bond	roll													0	10.66	-	
103. TAPE, masking, 24mm, 50 meters length	roll		94		94				94					376	41.60	15,641.60	
104. TAPE, masking, 48mm, 50 meters length	roll		72		72				72					288	83.82	24,140.16	
105. TAPE, transparent, 24mm, 50 meters	roll		72		72				72					288	10.87	3,130.56	
106. TAPE, transparent, 48mm, 50 meters	roll		48		48				48					192	20.38	3,912.96	
107. TAPE, packaging, 48mm, 50 meters length	roll		12		12				12					48	19.24	923.52	
108. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	97.76	-	
109. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	87.36	-	
110. TOILET TISSUE, 12 rolls/pack	pack		24		24				24					96	61.15	5,870.40	
111. TWINE, plastic, one kilo per roll	roll													0	57.20	-	
112. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0	166.40	-	

COMMON OFFICE DEVICES															
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack		12				12				12		48	10.40	499.20
2. CUTTER, heavy duty	piece		24				24				24		96	27.04	2,595.84
3. PUNCHER, heavy duty	piece		12				12				24		60	114.40	6,864.00
4. SCISSORS, (6")	pair		12				12				24		60	18.72	1,123.20
5. SHARPENER, single cutterhead	piece		12				12				24		60	147.35	8,841.00
6. STAMPING DATER, self-inking stamp	piece		12				12				12		48	436.80	20,966.40
7. STAPLER, heavy duty, standard	piece		12				12				24		60	162.84	9,770.40

8. STAPLE REMOVER, twin jaws	piece												0	19.64	-
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece		12				12				24		60	40.23	2,413.80
10. WASTE BASKET, plastic	piece		12				12				24		96	20.99	2,015.04

COMMON JANITORIAL SUPPLIES															
1. BATHROOM SOAP, 70gms.	piece		24				24				24		96	14.56	1,397.76
2. BROOM, soft (tambo)	piece		100				100				100		400	119.60	47,840.00
3. BROOM, STICK (tingting)	piece		50				100				150		400	19.76	7,904.00
4. CLEANSER, powder, 350gms.	canister												0	17.32	-
5. DETERGENT POWDER, all purpose, 500gms.	pouch		300				300				500		1400	17.16	24,024.00
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar		72				72				150		414	23.92	9,902.88
7. DISINFECTANT SPRAY, 400 grams net content	can		12				12				12		48	239.20	11,481.60
8. DUST PAN, non-rigid plastic, with detachable handle	piece		24				24				48		120	26.00	3,120.00
9. FLOOR WAX, paste, natural, 2kgs.	can		50				50				50		200	306.80	61,360.00
10. FLOOR WAX, paste, red, 2kgs.	can		5				5				5		20	306.80	6,136.00
11. FLOOR WAX, liquid type, 3.75L	can												0	331.50	-
12. FURNITURE CLEANER, 300mL/can min	can												0	112.32	-
13. INSECTICIDE, 600mL (420g) /can	can		24				24				24		120	116.48	13,977.60
14. MOPHANDLE, screw type, wooden handle	piece		48				48				48		192	83.20	15,974.40
15. MOPHEAD, 100% rayon, 400g	piece		150				150				200		700	71.76	50,232.00
16. RAG, COTTON, (7") in diameter	kilo												0	43.68	-
17. SCOURING PAD, economy size	pack												0	131.96	-
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle		50				50				50		250	62.40	15,600.00
19. TOILET DEODORANT CAKE, 99%, 50gms.	box		300				300				300		1200	33.28	39,936.00
20. TRASHBAG, plastic, black, (XL)	roll		50				50				50		200	103.79	20,758.00

LEGAL SIZE PAPER															
1. PAPER, bond, Premium Grade	ream												0	119.22	-
2. PAPER, mimeo, Groundwood	ream		500				500				500		2000	91.52	183,040.00
3. PAPER, mimeo, Whitewove	ream		100				100				100		400	120.02	48,008.00
4. PAPER, for PPC	ream		200				200				200		800	173.33	138,664.00
5. PAPER, multicopy, legal, for laser printing	ream		200				200				300		1000	174.72	174,720.00

COMMON OFFICE EQUIPMENT															
1. AIRPOT, 4.0 liters, w/ dispenser	unit		2				2				2		8	1,144.00	9,152.00
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit		6				6				6		24	7,953.92	190,894.08

3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit	6	6	6	6	24	9,399.52	225,588.48
4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit	2	2	2	2	8	13,497.12	107,976.96
5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit	8	8	8	8	32	12,155.52	388,976.64
6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit	4	4	4	4	16	1,892.80	30,284.80
7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit					0	925.60	-
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit					0	341.12	-
9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit	12	12	12	12	48	161.08	7,731.84
10. CHAIR, monobloc, without armrest,beige/white	unit	300	300	300	300	1200	239.20	287,040.00
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit	2	2	2	2	8	19,552.00	156,416.00
12. ELECTRIC FAN, orbit type	unit	12	12	24	24	72	1,346.26	96,930.72
13. ELECTRIC FAN, with stand	unit	6	6	6	12	30	764.40	22,932.00
14. ELECTRIC FAN, wall type	unit	12	12	24	24	72	745.68	53,688.96
15. INDUSTRIAL FAN, 18" metal blade	unit	5	5	8	8	26	934.84	24,305.84
16. FACSIMILE TRANSCIEVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit					0	4,451.20	-
17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit	4	6	6	6	22	1,130.48	24,870.56
18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit	4	4	4	4	16	4,726.80	75,628.80
19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit	3	3	3	3	12	24,939.20	299,270.40
20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications	unit	3	3	2	2	10	8,838.96	88,389.60
21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit	2	2	2	2	8	6,238.96	49,911.68
22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit					0	28,672.80	-
23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit	1	1	1	1	4	35,859.20	143,436.80

24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual ribbons, cables and manual, Epson LX-300+	unit		4			4			4			4		16	7,124.00	113,984.00
25. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable software drivers and complete documentation, ML-2250	unit		6			6			6			6		24	4,139.20	99,340.80
26. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190	unit													0	30,992.00	-
27. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 2" thick, all metal construction	unit		4			4			4			4		16	10,398.96	166,383.36
28. RADIO CASSETTE RECORDER, with AM/ FM Radio	unit		2			2			2			2		8	1,653.60	13,228.80
29. TIME RECORDER, (for attendance), electronic, stylish/compact design, large display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit													0	6,188.00	-
30. UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology,with sealed maintenance free batteries, 520VA-600VA	unit		6			6			6			8		26	2,038.40	52,998.40
HANDBOOKS ON PROCUREMENT																
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated kromcote cover, newsprint inside pages, perfect binding for:																
a. Procurement of Goods & Services, 110-115 pages	piece													0	32.24	-
b. Procurement of Civil Works, 139-149 pages	piece													0	37.65	-
c. Procurement of Consulting Services, 139-149 pages	piece													0	22.36	-
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece													0	88.40	-
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages,	piece													0	32.40	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece													0	13.52	-
HANDBOOK ON GENERIC PROCUREMENT MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows:	set													0	130.00	-
Volume I (103 pages) - white color																-
Volume II (138 pages) - light blue color																-
Volume III (124 pages) - light yellow color																-
Volume IV (118 pages) - light green color																-
OTHER CONSUMABLES																
1. INK CARTRIDGE, HP C4902AA(HP13), black, 28 ml	cart													0	981.24	-
2. INK CARTRIDGE, HP C4815A(HP 13), cyan	cart													0	981.24	-
3. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml	cart													0	981.24	-
4. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml	cart													0	981.24	-
5. INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml	cart													0	1,332.12	-

6. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml	cart												0	1,332.12	-
7. INK CARTRIDGE, HP C483A(HP 11) , yellow 28 ml	cart												0	1,332.12	-
8. INK CARTRIDGE, HP C4906AA (HP940), black	cart												0	973.08	-
9. INK CARTRIDGE, HP C4906AA(HP 940XL), black	cart												0	1,346.40	-
10. INK CARTRIDGE, HPC4907AA(HP 940XL), cyan	cart												0	973.08	-
11. INK CARTRIDGE, HP C4908AA(HP 940XL), magenta	cart												0	973.08	-
12. INK CARTRIDGE, HP C4909AA(HP 940XL), yellow	cart												0	973.08	-
13. INK CARTRIDGE, HP C4936A(HP 18), black	cart												0	809.88	-
14. INK CARTRIDGE, HP C4937A(HP 18) , cyan	cart												0	606.90	-
15. INK CARTRIDGE, HP C4938A(HP 18) , magenta	cart												0	606.90	-
16. INK CARTRIDGE, HP C4939A (HP18) , yellow	cart												0	606.90	-
17. INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml	cart												0	737.46	-
18. INK CARTRIDGE, HP C8767WA(HP96), black , 21 ml	cart												0	1,230.12	-
19. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml	cart												0	393.72	-
20. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml	cart												0	393.72	-
21. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml	cart												0	393.72	-
22. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml	cart												0	393.72	-
23. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml	cart												0	393.72	-
24. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml	cart												0	1,365.78	-
25. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml	cart												0	682.38	-
26. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml	cart												0	973.08	-
27. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml	cart												0	973.08	-
28. INK CARTRIDGE, HP C9393A(HP 88XL), yellow 17 ml	cart												0	973.08	-
29. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml	cart												0	1,363.74	-
30. INK CARTRIDGE, HP CB316WA(HP 564), black	cart												0	467.12	-
31. INK CARTRIDGE, HP CB317WA(HP 564), photo	cart												0	390.66	-
32. INK CARTRIDGE, HP CB318WA(HP 564), cyan	cart												0	390.66	-
33. INK CARTRIDGE, HP CB319WA(HP 564), magenta	cart												0	390.66	-
34. INK CARTRIDGE, HP CB320WA (HP 564), yellow	cart												0	390.66	-
35. INK CARTRIDGE, HP CB335WA(HP74), black , 4.5 ml	cart												0	628.32	-
36. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml	cart												0	1,232.16	-
37. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml	cart												0	722.16	-
38. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml	cart												0	1,365.78	-
39. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml	cart		24		36			48			48		156	588.54	91,812.24
40. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml	cart												0	1,177.08	-
41. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml	cart		12		12			12			12		48	706.86	33,929.28
42. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml	cart												0	1,374.96	-
43. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart		12		12			12			12		48	589.86	28,313.28
44. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart		6		6			6			6		24	903.72	21,689.28
45. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml	cart												0	984.30	-
46. INK CARTRIDGE, HP CD887AA (HP703), black deskjet	cart		12		12			12			12		48	332.32	15,951.36
47. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet	cart		24		24			24			24		96	322.32	30,942.72
48. INK CARTRIDGE, HP CD971AA (HP 920), black	cart		4		4			4			4		16	747.66	11,962.56
49. INK CARTRIDGE, HP CD972AA (HP920XL), cyan	cart		2		2			2			2		8	561.00	4,488.00
50. INK CARTRIDGE, HP CD973AA (HP920XL), magenta	cart		2		2			2			2		8	561.00	4,488.00
51. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow	cart		2		2			2			2		8	561.00	4,488.00
52. INK CARTRIDGE, HP CD975AA (HP920XL), black	cart		2		2			2			2		8	1,122.00	8,976.00
53. INK CARTRIDGE, HP CN692AA(HP 704), black	cart		20		20			20			20		80	332.32	26,585.60

54. INK CARTRIDGE, HP CN693AA (HP704), tricolor	cart		6			6				6			6		24	332.32	7,975.68
55. INK CARTRIDGE, Brother LC67HYBK, black	cart														0	1,550.40	-
56. INK CARTRIDGE, Brother LC67HYC, cyan	cart														0	938.40	-
57. INK CARTRIDGE, Brother LC67HYM, magenta	cart														0	938.40	-
58. INK CARTRIDGE, Brother LC67HY, yellow	cart														0	938.40	-
59. INK CARTRIDGE, Brother LC 39BK, black	cart		10			10				10					40	681.36	27,254.40
60. INK CARTRIDGE, Brother LC 39Y, yellow	cart		5			5				5					20	453.90	9,078.00
61. INK CARTRIDGE, Brother LC 39C, cyan	cart		5			5				5					20	453.90	9,078.00
62. INK CARTRIDGE, Brother LC 39M, magenta	cart		5			5				5					20	453.90	9,078.00
63. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart														0	984.30	-
66. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart														0	1,221.96	-
67. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart														0	2,075.70	-
68. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart														0	1,662.60	-
69. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart														0	2,009.40	-
70. INK CARTRIDGE, Epson C13To28091, black, for printer Stylus C60/CX3100	cart														0	1,138.32	-
71. INK CARTRIDGE, Epson C13To29091, color, for printer Stylus C60/ C50/ CX3100	cart														0	1,039.38	-
72. INK CARTRIDGE, Epson C13To32190, black, for printer Stylus C80/C82/ CX5100	cart		10			10				10					40	1,228.08	49,123.20
73. INK CARTRIDGE, Epson C13To32290, Cyan, for printer Stylus C80	cart		5			5				5					20	586.50	11,730.00
74. INK CARTRIDGE, Epson C13To32390, Magenta, for printer Stylus C80	cart		5			5				5					20	586.50	11,730.00
75. INK CARTRIDGE, Epson C13To32490, Yellow, for printer Stylus C80	cart		5			5				5					20	586.50	11,730.00
76. INK CARTRIDGE, Epson C13To38190, black, for printer Stylus C41SX/UX	cart														0	482.46	-
77. INK CARTRIDGE, Epson C13TO38191, black, for printer Stylus C41SX/UX (Double Pack)	cart														0	850.68	-
78. INK CARTRIDGE, Epson C13TO39090, color, for printer Stylus C41SX/UX	cart														0	755.82	-
79. INK CARTRIDGE, Epson C13To42290, Cyan, for printer Stylus C82/CX5100	cart														0	534.48	-
80. INK CARTRIDGE, Epson C13To42390, Magenta, for printer Stylus C82/CX5100	cart														0	534.48	-
81. INK CARTRIDGE, Epson C13To42490, Yellow, for printer Stylus C82/CX5100	cart														0	534.48	-
82. INK CARTRIDGE, Epson C13To46190, black, for printer Stylus C63/C83	cart														0	614.04	-
83. INK CARTRIDGE, Epson C13To47290, Cyan, for printer Stylus C63/C83	cart														0	378.42	-
84. INK CARTRIDGE, Epson C13To47390, Magenta, for printer Stylus C63/C83	cart														0	378.42	-
85. INK CARTRIDGE, Epson C13To47490, Yellow, for printer Stylus C63/C83	cart														0	378.42	-
86. INK CARTRIDGE, Epson C13To62190, black, High Cap, for printer Stylus CX3700/4700/C67	cart														0	628.32	-
87. INK CARTRIDGE, Epson C13To63190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart														0	482.46	-

88. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart												0	387.60	-	
89. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart												0	387.60	-	
90. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart												0	387.60	-	
91. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	cart												0	288.66	-	
92. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	cart												0	288.66	-	
93. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900	cart												0	288.66	-	
94. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	cart												0	288.66	-	
95. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart												0	849.66	-	
96. INK CARTRIDGE, Epson C13T103290, Cyan, for printer StylusT40W/TX600FW	cart												0	566.10	-	
97. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart												0	566.10	-	
98. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart												0	566.10	-	
99. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart												0	566.10	-	
100. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart												0	943.50	-	
101. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart		10			10				10			10	40	424.32	16,972.80
102. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart		5			5				5			5	20	424.32	8,486.40
103. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart		5			5			E	5			5	20	424.32	8,486.40
104. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart		5			5				5			5	20	424.32	8,486.40

105. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	-
106. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	-
107. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	-
108. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	-
109. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
110. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
111. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
112. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
113. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
114. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
115. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
116. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
117. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
118. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
119. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
120. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
121. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart													0	302.94	-
122. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart													0	302.94	-
123. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart													0	302.94	-
124. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart													0	302.94	-
125. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart													0	576.30	-
126. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart													0	453.90	-
127. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart													0	453.90	-

128. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart												0	453.90	-
129. TONER CARTRIDGE, HP C3906F, black	cart												0	3,063.06	-
130. TONER CARTRIDGE, HP CB435A, black	cart		4		4			4				4	16	2,491.86	39,869.76
131. TONER CARTRIDGE, HP CB436A, black	cart												0	2,924.34	-
132. TONER CARTRIDGE, HP CB540A, black	cart												0	2,886.60	-
133. TONER CARTRIDGE, HP CB541A, cyan	cart												0	2,652.00	-
134. TONER CARTRIDGE, HP CB542A, yellow	cart												0	2,652.00	-
135. TONER CARTRIDGE, HP CB543A, magenta	cart												0	2,652.00	-
136. TONER CARTRIDGE, HP CC364A, black	cart												0	6,324.00	-
137. TONER CARTRIDGE, HP CC530A, black	cart												0	5,064.30	-
138. TONER CARTRIDGE, HP CC531A, cyan	cart												0	4,750.14	-
139. TONER CARTRIDGE, HP CC532A, yellow	cart												0	4,750.14	-
140. TONER CARTRIDGE, HP CC533A, magenta	cart												0	4,750.14	-
141. TONER CARTRIDGE, HP CE250A, black	cart												0	5,254.02	-
142. TONER CARTRIDGE, HP CE251A, cyan	cart												0	10,348.92	-
143. TONER CARTRIDGE, HP CE252A, yellow	cart												0	10,348.92	-
144. TONER CARTRIDGE, HP CE253A, magenta	cart												0	10,348.92	-
145. TONER CARTRIDGE, HP CE255A, black	cart												0	6,233.22	-
146. TONER CARTRIDGE, HP CE260A, black	cart												0	6,157.74	-
147. TONER CARTRIDGE, HP CE261A, cyan	cart												0	11,185.32	-
148. TONER CARTRIDGE, HP CE262A, yellow	cart												0	11,185.32	-
149. TONER CARTRIDGE, HP CE263A, magenta	cart												0	11,185.32	-
150. TONER CARTRIDGE, HP CE278A, black	cart												0	3,011.04	-
151. TONER CARTRIDGE, HP CE285A, black	cart		24		24			24				24	120	2,655.06	318,607.20
152. TONER CARTRIDGE, HP CE505A, black	cart												0	3,590.40	-
153. TONER CARTRIDGE, HP CE505X, high cap, black	cart												0	6,592.26	-
154. TONER CARTRIDGE, HP Q6000A, black	cart												0	3,115.08	-
155. TONER CARTRIDGE, HP Q6001A, cyan	cart												0	3,395.58	-
156. TONER CARTRIDGE, HP Q6002A, yellow	cart												0	3,395.58	-
157. TONER CARTRIDGE, HP Q6003A, magenta	cart												0	3,395.58	-
158. TONER CARTRIDGE, HP Q6470A, black	cart												0	5,420.28	-
159. TONER CARTRIDGE, HP Q6471A, cyan	cart												0	5,389.68	-
160. TONER CARTRIDGE, HP Q6472A, yellow	cart												0	5,389.68	-
161. TONER CARTRIDGE, HP Q6473A, magenta	cart												0	5,389.68	-
162. TONER CARTRIDGE, HP Q7581A, cyan	cart												0	6,977.82	-
163. TONER CARTRIDGE, HP Q7582A, yellow	cart												0	6,977.82	-
164. TONER CARTRIDGE, HP Q7583A, magenta	cart												0	6,977.82	-
165. TONER CARTRIDGE, Brother TN-155BK, black	cart												0	4,222.80	-
166. TONER CARTRIDGE, Brother TN-155M, magenta	cart												0	5,661.00	-
167. TONER CARTRIDGE, Brother TN-155Y, yellow	cart												0	5,661.00	-
168. TONER CARTRIDGE, Brother TN-155C, cyan	cart												0	5,661.00	-
169. TONER CARTRIDGE, Brother TN-2025	cart		12		12			12				12	48	2,601.00	124,848.00
170. TONER CARTRIDGE, Brother TN-2130	cart		12		12			12				12	48	1,785.00	85,680.00
171. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart												0	3,264.00	-
172. TONER CARTRIDGE, Lexmark X340A11G	cart												0	5,967.00	-

173. TONER CARTRIDGE, Lexmark E360H11P	cart													0	11,776.92	-
174. TONER CARTRIDGE, Lexmark E450A11P	cart													0	6,684.06	-
175. TONER CARTRIDGE, Lexmark T650A11P	cart													0	9,445.20	-
176. TONER CARTRIDGE, Lexmark T650H11P	cart													0	25,586.70	-
177. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500	cart													0	3,112.02	-
178. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart													0	5,095.92	-
179. TONER CARTRIDGE, Developer, Epson C13SO50087, for printer EPL-5900/5900L	cart													0	5,194.86	-
180. TONER CARTRIDGE, Developer, Epson C13SO50166, 6K, for printer EPL-6200	cart													0	5,053.08	-
181. TONER CARTRIDGE, Developer, Epson C13SO50167, 3K, for printer EPL-6200/6200L	cart													0	3,211.98	-
182. TONER CARTRIDGE, Epson C13SO50440, Std Cap, for printer AL-M2010D/DN	cart													0	5,389.68	-
183. TONER CARTRIDGE, Developer, Epson C13SO50520, 1.8K, for printer AL-M1200	cart													0	3,542.46	-
184. TONER CARTRIDGE, Developer, Epson C13SO50521, 3.2K, for printer AL-M1200	cart													0	5,241.78	-
185. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart													0	10,200.00	-
186. TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-D3050 / ML-D3051	cart													0	6,987.00	-
187. TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML 2580n	cart													0	2,805.00	-
188. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart													0	4,768.50	-
189. TONER CARTRIDGE, Samsung Part No. ML TD104-S, for Samsung ML 1660	cart													0	2,978.40	-
190. RIBBON CARTRIDGE, for Fujitsu DL3850	cart													0	449.80	-
191. RIBBON CARTRIDGE, for OKI ML 1120	cart													0	7,124.00	-
192. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart													0	1,142.40	-
193. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart													0	1,129.14	-
194. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart													0	119.34	-
195. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart													0	344.76	-
196. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart													0	1,224.00	-
197. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055)	cart													0	940.44	-
198. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart													0	1,030.20	-
199. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart													0	373.32	-
200. PRINTHEAD, HP 11, black, C4810A , 8 ml	cart													0	1,365.78	-
201. PRINTHEAD, HP 11, cyan, 8 ml	cart													0	1,365.78	-
202. PRINTHEAD, HP 11, magenta C4812A, 8 ml	cart													0	1,365.78	-

203. PRINTHEAD, HP 11 yellow, 8 ml	cart													0	1,365.78	-
204. Photoconductor Kit, Lexmark PN 12A8302	cart													0	4,120.80	-
205. Photoconductor Kit, Lexmark PN E260X22G	cart													0	2,295.00	-
206. Photoconductor Kit, Lexmark PN E250X22G	cart													0	2,295.00	-
207. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart													0	3,391.50	-
														0		-
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)														0		-
Office Equipment and Accessories														0		-
1. Monobloc Table 4-seater	piece	6												6		-
2. Executive Chair	unit		6	1	1	8			1	1				18		-
3. Lateral Filing Cabinet, 2-drawer	unit		2		1									3		-
4. Fax Paper	rolls		20											20		-
5. Type Writer, Olympia	unit		1		1									2		-
6. Calculator, Casio	unit				2	6	2	2	3					15		-
7. Hole Pucher	unit					1								1		-
8. Ring Binder-Flexible Cover	piece					20								20		-
9. Steel Cabinet_JPC-001	unit						2							2		-
10. Eyelet Puncher	unit						1							1		-
11. Sala Set	set						2	2						4		-
12. Office Table	unit							2						2		-
														0		-
														0		-
Office Supplies														0		-
1. PAPER, Bond, Letter, 8.5" x 11" (short)80gsm	ream	50	80		100	20		117	5	20				392		-
2. PAPER, Bond, Letter, 8.5" x 11" (short)70gsm	ream			80		30	20	15	25		100			270		-
3. Refill Ink, Permanent Pen	bottle		6					1	4					11		-
4. Refill Ink, Whiteboard Marker	bottle	2						1	24					27		-
5. Marking Pen, Broad	piece									10				10		-
6. Signpen, My Gel Green	piece			12	120									132		-
7. Clear Folder Short	piece							50						50		-
8. Folder, Letter Size	piece	300	12				50	150						512		-
9. Sliding Folder, Lega size	piece				60			120						180		-
10. Ballpen, Pilot, Black	piece		288	90	252	24	36	324	24		288			1326		-
11. Ballpen, Pilot, Blue	piece				24				24					48		-
12. Yellow Paper	pad		72	5	2	20								99		-
13. Columnar Notebook, No.707 14 col Veco Product	pad			25										25		-
14. Cartolina US White #100	piece		2020		550				2100	1500	300			6470		-
15. Cartolina US Assorted #100	piece				20		20	55			400			495		-
16. Cartolina US White #74	piece			805				300						1105		-
17. Cartolina US Assorted #74	piece			200	300			430	100					1030		-
18. Continuous Form, 5 1/2 x 8 1/2, 2-ply	boxes		10											10		-
19. Continuous Form, 5 1/2 x 6 1/2, 1-ply	boxes		16											16		-
20. Glue, Elmer's Glue 130grms	bottle		46		48		5	77	10					186		-
21. Stapler w/ remover	piece			4	12		4	18	3					41		-
22. Fax Paper	roll		12											12		-
23. Duplo Ink DP514 Black	piece		24	36			24	24	24					132		-

24. Master Roll	roll		10	12				8	6					36		-
25. Double-Sided Tape	roll						5		4					9		-
26. Correction Tape	piece								10					10		-
27. Glue Gun	piece						4							4		-
														0		-
Audio and visual presentation and composing equipment														0		-
1. DVD Player	unit	1												1		-
2. Powered Mixer (US Audio)	unit	2												2		-
3. Speaker (Konzert KS 450)	unit	2												2		-
4. Speaker Stand	unit	2												2		-
5. Wireless Mic	unit	2												2		-
														0		-
														0		-
														0		-
														0		-
Photographic or filming or video equipment														0		-
1. Nikon D3100 Professional Camera w/ complete kit	unit							2						2		-
2. Sony Digicam	unit	1												1		-
3. CIM Blank Card (500pcs/box) for (ID)	bxs				20	20								40		-
4. K3 Sunlight CIM Ribbon (250prints/roll) for ID	roll				40	40								80		-
5. Cleaning Kit for ID	pcs				2									2		-
														0		-
														0		-
														0		-
														0		-
														0		-
Cleaning Equipment and Supplies																-
1. Deodorant Cake	piece	300			300			1000						1600		-
2. Garbage/Plastic Bag, Black, 100/pack	pack	20			15			20						55		-
3. Lysol	gal	150			130			200		100				580		-
4. Tri-ak	gal	150			120			200		100				570		-
5. Muriatic	gal					50		100		100						-
6. Toilet Brush	piece	24			24			96		48				192		-
7. Pail (timba)	piece	12			24			80		24				140		-
8. Deeper (tabo)	piece	12			24			80		24				140		-
9. Toilet Declogger (Pambomba)	piece	12												12		-
10. Sponge	piece	100			100			400						600		-
11. Doormat	piece	24			24			60		50				158		-
13. Air Freshner	bottle				45			50						95		-
	bottle													0		-
														0		-
														0		-
Paper Materials and Products														0		-
1														0		-
2														0		-

3															0	-	
4															0	-	
5															0	-	
6															0	-	
7															0	-	
8															0	-	
9															0	-	
10															0	-	
Lighting and fixtures and accessories																0	-
1. Moldflex, 1/2"	roll		2						2						4	-	
2. Moldflex, 3/4"	roll		2				1		2						5	-	
3. Flatcord #16, 150/roll	roll						3		2				3		8	-	
4. PDX, Loomex Wire #10, 75/box	box						2		1				2		5	-	
5. PDX, Loomex Wire #12, 75/box	box		1				2		4				2		9	-	
6. PDX, Loomex Wire #14, 75/box	box				1		2	9	4				2		18	-	
7. TW Stranded #10, 150/box	box						2		2	1			2		7	-	
8. TW Stranded #12, 150/box	box		2				2		2				2		8	-	
9. TW Stranded #14, 150/box	box						2		3				2		7	-	
10. Circuit Breaker, 20amp	piece		6										10		16	-	
11. Circuit Breaker, 30amp	piece		10				20		20				10		60	-	
12. Circuit Breaker,60amp	piece		7				10						10		27	-	
13. Flourescent Bulb, 20w, Phillips	piece		25				50						75		150	-	
14. Flourescent Bulb, 40w, Phillips	piece		25				50						50		125	-	
15. Convinience Outlet w. Plate 1 gang, Royu	piece		50										30		80	-	
16. Convinience Outlet w. Plate 2 gang, Royu	piece		50				20	20	70				50		210	-	
17. Convinience Outlet w. Plate 3 gang, Royu	piece		10				20								30	-	
18. Switch Plate, 1 gang, Royu	piece		30						30				30		90	-	
19. Switch Plate, 2 gang, Royu	piece		36					50	30				50		166	-	
20. Switch Plate, 3 gang, Royu	piece		30										20		50	-	
21. Receptacle, 4"x4", Plastic	piece		36				8	20	30				50		144	-	
22. Junction Box 4 x 4, Plastic	piece		50						80				50		180	-	
23. Surface Box, Plastic	piece		36				30		50				50		166	-	
24. Male Plug, HV	piece		30						60				50		140	-	
25. Outlet for extension 3 gang	piece								50				30		80	-	
26. Staple Nail 1/2"	box				2				20				10		32	-	
27. Staple Nail 1"	box					2	10		2				10		24	-	
28. Plastic Moulding 1/2"	piece								20						20	-	
29. Plastic Moulding 3/4"	piece									40			50		90	-	
															0	-	
Electrical equipment and components and supplies																0	-
1. Exhaust Fan	unit			2			3	1							6	-	
2. Water Dispenser	unit				1			1	1						3	-	
3. Air Conditioning Unit, Carrier, 2HP Manual	unit						3		1						4	-	
4. Air Conditioning Unit, Carrier, 1.5HP Manual	unit									2					2	-	
5. Floor polisher, 220v 16" dia. Heavu Duty	unit									1					1	-	

6. Electric Drill, Makita (Potable)	unit								2					2		-
7. Electric Grinder, Makita (Portable)	unit								2					2		-
8. Electric Plainer, Makita (Potable)	unit								1					1		-
9. Jigsaw (Portable)	unit								1					1		-
10. Router	unit								1					1		-
11. AVR Heavy Duty 1500w	piece									1				1		-
														0		-
Computer Supplies														0		-
1. FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	2		4		1								7		-
2. Printer	unit					2								2		-
3. Printer, Brother HL-2140	unit		1					1						2		-
4. Printer, Brother DCP-J125	unit		1						1					2		-
5. Printer, Brother DCP-7030	unit		2						1					3		-
6. Brother Drum DR-2125	drum		3			5		4						12		-
7. Brother Drum DR-2025	drum			1	5				1	4				11		-
8. Printer, HP Deskjet D2660	unit		2											2		-
9. Printer, HP Ink Advantage K110a (3 in 1)	unit					1		1						2		-
10. Printer, HP Ink Advantage K110a K010a	unit							2						2		-
11. Printer, HP F2480, 3 in 1	unit		1											1		-
12. Printer, HP Laserjet P1102	unit		1		1	2			1					5		-
13. Printer, Epson Stylus T13	unit							1	1					2		-
14. Projector, Acer X1161P w/ Tripod	unit							3						3		-
15. Projector, Benq MP515	unit		1											1		-
16. Scanner, Cannon Lide	unit		2					1	2					5		-
17. UTP, Cable	box		1		1			1						3		-
18. Switch Hub	piece		3						1					4		-
19. Computer Table	unit					1	4	1	3					9		-
20. Computer Chair	unit		3		1	1	3	1	1	4				14		-
21. Ink Cartridge, Canon #40 Black	cart				5									5		-
22. Ink Cartridge, Canon #41 Colored	cart				5			2						7		-
23. AVR	piece				5		20	29	2					56		-
24. RJ 45 Connector	piece		200		50			100						350		-
														0		-
Computer Equipment and Accessories														0		-
1. Computer Package	unit		14		1	3	20	31	3					72		-
2. Computer CPU Package w/o monitor	unit		10											10		-
3. Laptop, MSI x320	unit		1											1		-
4. Laptop, Asus A42JZ-VX133	unit							1						1		-
5. Memory	piece		7		6	7	11	7	1					39		-
6. Hard Disc Drive Sata	piece		3		5			6	3					17		-
7. Motherboard, Asus	piece		7					1	1					9		-
8. Processor, Intel	piece		8					1	1					10		-
9. Optical Drive, DVD-RW	piece		2						1					3		-
10. Video Card	piece							1	1					2		-
11. Mouse	piece		11		15	8	23	24						81		-
12. Keyboard	piece		10		15		21	14						60		-

13. Power Cable	piece				10								10		-
14. VGA Cable	piece				10								10		-
15. Computer Monitor, Flat Screen	unit		2		1	1							4		-
													0		-
*Other Categories													0		-
1. Door Knob, Kwikset	piece		6			11		10				10	37		-
2. Dead Bolt, Kwikset	piece		5			5		10					20		-
3. Faucet, HD	piece	4	50			50		30	1			50	185		-
4. GI Wire #16	kilo		10		6	10			5			10	41		-
5. GI Pipe 1/2" x 20ft, Super A	piece		10									10	20		-
6. GI Pipe 3/4" x 20ft, Super A	piece		10									10	20		-
7. GI Pipe 1" x 20ft, Super A	piece					6						10	16		-
8. Cutting Disc, 14"	piece		10			10		10				10	40		-
9. Hacksaw Blade	piece		50			20		20				20	110		-
10. Paint Thinner	gal		11									12	23		-
11. Lacquer Thinner	gal		12					20					32		-
12. Master Padlock #3	piece		3					6				6	15		-
13. Master Padlock #5	piece		15	5			45	20				12	97		-
14. Paint, Acrylic, Lamp Black	liter		10										10		-
15. Paint, Acrylic, Tuloudine Red	liter		12					12				12	36		-
16. Paint, Acrylic, Hanza Yellow	liter		14					12				12	38		-
17. Paint, Acrylic, Thalo Blue	liter		1					50				50	101		-
18. Paint, Acrylic, Raw Sienna	liter							50				50	100		-
19. GI Tee, 3/4"	piece		12									10	22		-
20. Vulca Seal 1/4 It	piece		24					24				24	72		-
21. Baby Roller	piece		20			6						12	38		-
22. Roller Brush	piece											12	12		-
23. Coupling, GI, 1"	piece		15									10	25		-
24. Elbow, GI, 1"	piece		15			10		15				10	50		-
25. Tee, GI 1"	piece							15				10	25		-
26. Teflon Tape	piece		50			30		100				50	230		-
27. Stikwel Glue	liter		16					12				12	40		-
28. Gate Valve 1/2"	piece							5				5	10		-
29. Gate Valve 3/4"	piece							5				5	10		-
30. Gate Valve 1"	piece							5				5	10		-
31. Gate Valve 2"	piece						2						2		-
32. Grass Cutter, Kawasaki Japan TD-40	unit							1					1		-
TONER/DRUM/DEVELOPER					1								1		-
1. Toner for Sharp Copier Machine, AR-208FT	cart		2	2	2	5				2	8		21		-
2. Toner for Sharp Copier Machine, AR-168FT	cart							1	2			4	7		-
3. Toner for Shart Copier Machine AR-5320	cart			3								2	5		-
4. Drum for Sharp Copier Machine, DR-152	cart		2		1			1				2	6		-
5. Developer for Sharp Copier Machine	cart		2					1				2	5		-
6. Toner for Konica/Minolta,Bizhub 160, TN-102K	cart	4	4	1			1	8		3	6		27		-
7. Drum for Konica/Minolta Bizhub 160, DR-102K	cart	2	2	2			1	2		3	2		14		-
8. Toner for Ineo 163 Copier Machine-TN114	cart			1			1				4		6		-

9. Drum for Ineo 163 Copier Machine-DR114	cart			1							2			3		-
10. Developer for Ineo 163 Copier Machine-DV110	cart			1							2			3		-
11. Riso Master							10				10			20		-
12. Riso Ink							10				10			20		-

***GRAND TOTAL:

6,460,052.96

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION: P 7,106,058.25

APPROVED BUDGET: P 10,265,000.00


*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

***Grand total for items under A and B

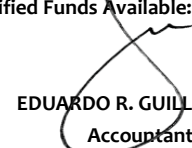
We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


 ANDRES T. CRUZ
 Supply Officer IV

Date Prepared : November 14, 2012

Certified Funds Available:


 EDUARDO R. GUILLASPER, JR.
 Accountant

Approved:


 ATTY. HILARIO C. ORTIZ, Ph.D.
 Head of Office/Agency

Toner for KM Bizhub 160
Drum for KM Bizhub 160
Toner for KM Bizhub 163
Drum for KM Bizhub 163
Toner for KM Bizhub 164
Drum for KM Bizhub 164
Toner for Develop Ineo 160
Drum for Develop Ineo 160

6,460,052.96

