



Republic of the Philippines
NUEVA ECIIJA UNIVERSITY OF SCIENCE AND TECHNOLOGY
Gen. Tinio St., Cabanatuan City
Telefax No. (044) 463-0226
Website: www.neust.edu.ph

**BIDS AND AWARDS COMMITTEE
FOR GOODS AND SERVICES**

INVITATION TO SUBMIT PRICE QUOTATION

The Nueva Ecija University of Science and Technology (NEUST) through the Bids and Awards Committee (BAC) hereby invites all interested contractors registered with the Philippine Government Electronic Procurements System (PhilGEPs) to quote their lowest price for the hereunder project, subject to the general conditions stated herein.

Name of Project: *DELIVERY OF CONSUMABLES (Ribbon, Films and 25,000 pieces of PVC Cards)for Fargo HDP5000 (Php. 24.00 per piece of colored back to back finish product.)*

Inclusion:

- A. CONSUMABLES (Ribbon, Films and 25,000 pieces of PVC Cards)for Fargo HDP5000
- B. Free Preventive Maintenance for existing ID Printer.
- C. Provide (1) Backup-Unit compatible with the consumables during mass production of IDs (June to August)

Approved Budget for the Contract: Php. 24.00
Contract Duration/Delivery: 15/days
Source of Funds: Special Trust Fund
Cost of Bidding Documents: Php. 1,000.00

GENERAL CONDITIONS:

1. All quotations must be typewritten/computer encoded;
2. Upon submission of duly signed request for quotation form, together with the following documents:
 - a. Bid Security
 - b. Certified True Copy of BIR Certificate of Registration;
 - c. Mayor's/Business Permit;
 - d. Certificate of PhilGEPs Registration and Certificate of Non Inclusion in the PhilGEPs Blacklist;
 - e. Income/Business Tax Return with Official Receipt of Payment;
 - f. Omnibus Sworn Statement;
 - g. Tax Clearance from the BIR
3. All quotations shall be considered as fixed prices and not subject to price escalation during contract implementation;

4. Any erasures or over writing shall be valid only if they are signed or initialed by the contractor or his/her authorized representative.

The BAC is conducting an alternative mode of procurement (Small Value Procurement) for this contract in accordance with RA 9184 and its Implementing Rules and Regulation (IRR).

Prospective bidder shall be a duly licensed Filipino citizen/sole proprietorship, partnership, corporation, cooperative organized in accordance with Philippine laws at least 75% interest or outstanding capital stock belongs to Filipino citizens;

The participating bidder should have completed a similar project with the value of at least 50% of the approved budget for the contract (ABC) and have key personnel for the prosecution of the contract.

The quotation and eligibility documents must be submitted in a sealed envelope on or before _____ at the BAC Office, 2nd Floor, Administrative Building, Gen. Tinio St., Cabanatuan City. No fax or e-mailed quotation shall be honored.

The NEUST reserves the right to reject any or all quotations, to waive any minor defects therein, to reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder (s), and to accept only the offer that is most advantageous to the government.

The NEUST assumes no responsibility whatsoever to compensate or indemnify Bidder/s for any expenses incurred in the preparation of their quotation.

For inquiries please call the Office of the BAC Chairman through the Secretariat at (044)- 463-0226.

Approved by:

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