



**Republic of the Philippines**  
**NUEVA ECIJA UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2021**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Advertisement /Posting if IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief description of Program/Activity/Ptproject)
A. PROFESSIONAL SERVICES												
10001001	Other Consulting Services for Institutional ISO	QA	Public Bidding (Short of Award)	Oct. 13-20, 2020	Nov. 5-6,2020	Upon approval and effectivity of GAA		GAA	200,000.00	200,000.00		Engagement of a consultant for Institutional ISO
10001001	Accreditation of Programs	QA	Agency to Agency	N/A	N/A	N/A	N/A	GAA	200,000.00	200,000.00		Conduct of accreditation activities in the graduate and undergraduate programs
10001001	Other Professional Services	QA	Agency to Agency	N/A	N/A	N/A	N/A	GAA	122,000.00	122,000.00		Engagement of professional services for other university's programs and projects
B. PRINTING AND BINDING EXPENSES												
10001001	Supply and Delivery of Display Materials	College/Campus	Small Value (Short of Award)	Oct. 2-9, 2020	Oct. 22-23, 2020	Upon approval and effectivity of GAA		GAA	185,000.00	185,000.00		Procurement of 3000 flyers and brochures for GAD trainings and seminars
10001001	Printing and Delivery of Display Materials	College/Campus	Small Value (Short of Award)	Oct. 2-9, 2020	Oct. 22-23, 2020			GAA	300,000.00	300,000.00		Supply and delivery of 100 pcs of tarpaulins for different university activities
C. SUPPLIES AND MATERIALS												
10001001	Supply and Delivery of Special Papers	College/Campus	Small Value (Short of Award)	Oct. 2-9, 2020	Oct. 22-23, 2020	Upon approval and effectivity of GAA		GAA	200,000.00	200,000.00		For the conduct of trainings and seminars
10001001	Supply and Delivery of Electrical and Hardware Supplies and Materials	GS/SO	Small Value/Public Bidding (Short of Award)	Oct. 5-12, 2020	Oct. 25-26, 2020			GAA	2,500,000.00	2,500,000.00		For various day to day expenses of hardware supplies
10001001	Supply and Delivery of Janitorial Supplies and Materials	GS/SO	Small Value/Public Bidding (Short of Award)	Oct. 5-12, 2020	Oct. 25-26, 2020			GAA	4,580,000.00	4,580,000.00		For the day to day janitorial in all campuses
10001001	Supply and Delivery of Office Supplies for the Conduct of Trainings	GAD/RET	Small Value (Shirt of Award)	Oct. 13-20, 2020	Nov. 5-6, 2020			GAA	600,000.00	600,000.00		Supply and delivery of various supplies for trainings/seminars conducted for NEUST students and personnel
10001001	Supply and Delivery of Office Supplies	SO	Small Value/Public Bidding (Short of Award)	Oct. 2-9, 2020	Oct. 22-23, 2020			GAA	14,637,000.00	14,637,000.00		Supply and delivery of supplies and materials to various offices



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10001001	Supply and Delivery of ICT Office Supplies	SO	Small Value/Public Bidding (Short of Award)	Nov. 3-10, 2020	Nov. 23-24, 2020	Upon approval and effectivity of GAA		GAA	2,620,000.00	2,620,000.00		Various ICT supplies for use in instruction and offices
10001001	Supply and Delivery of Medical, Dental and Laboratory Supplies	Clinic	Small Value/Public Bidding (Short of Award)	Nov. 19-26, 2020	Dec. 9-10, 2020			GAA	4,664,000.00	4,664,000.00		Supply and delivery of various medical, dental and laboratory supplies for clinic use
10001001	Supply and Delivery of Drugs and Medicines	Clinic	Small Value/Public Bidding (Short of Award)	Nov. 19-26, 2020	Dec. 9-10, 2020			GAA	2,070,000.00	2,070,000.00		Supply and delivery of various drugs and medicines for clinic/infirmary and emergency use
10001001	Supply and Delivery of Accountable Forms	GA	Agency to Agency	N/A	N/A			GAA	500,000.00	500,000.00		Supply and delivery of accountable forms for use in accocunting and cashier's offices
10001001	Supply and Delivery of Non- Accountable Forms	SO	Small Value/Public Bidding (Short of Award)	Nov. 5-12, 2020	Nov. 25-26, 2020			GAA	216,000.00	216,000.00		Supply and delivery of accountable forms for use in accocunting and cashier's offices
10001001	Supply and Delivery of Textbooks and Instructional Materials	College/Campus	Small Value (Short of Award)	Nov. 12-19, 2020	Dec. 2-3, 2020			GAA	150,000.00	150,000.00		Supply and delivery of various textbooks and instructional mataterials by different colleges/departments/campuses
10001001	Supply and Delivery of Charter Day Anniversary Souvenir Items	OP/SO	Small Value (Short of Award)	Nov. 12-19, 2020	Dec. 2-3, 2020			GAA	300,000.00	300,000.00		Supply and delivery of souvenir items for NEUST personnel and guests
10001001	Gasoline, Oil and Lubricants	GA/SO	Shopping	N/A	N/A	N/A	N/A	GAA	1,445,000.00	1,445,000.00		For use of University vehicles and other equipment in connection with its operations/projects.
D. UTILITIES												
10001001	Water Expenses	GA	Direct Contracting	N/A	N/A	N/A	N/A	GAA	2,559,000.00	2,559,000.00		For water consumed in the University's operations, projects and activities
10001001	Electricity Expenses	GA	Direct Contracting	N/A	N/A	N/A	N/A	GAA	11,803,000.00	11,803,000.00		For electricity consumed in the University's operations, projects and activities
E. COMMUNICATION SERVICES												
10001001	Telecommunication Services (Landline and Mobile)	GA	Direct Contracting	GPPB Resolution 03-2011				GAA	787,000.00	787,000.00		Provision of telecommunications services (landline and mobile phones, cable and internet connections)
10001001	Internet Subscription Expenses	GA/MIS	Direct Contracting					GAA	2,200,000.00	2,200,000.00		
10001001	Cable Subscription Expenses	GA	Direct Contracting	GPPB Resolution 03-2011				GAA	20,000.00	20,000.00		Provision of cable connections
F. ADVERTISING EXPENSES												



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10001001	Publication/Posting of University's projects and programs	GA	Shopping	As the need arises				GAA	105,000.00	105,000.00		Publication requirements of the university
10001001	Advertising Expenses	GA	Small Value					GAA	200,000.00	200,000.00		Advertising Expenses to promote university's programs
<b>G. SUBSCRIPTION EXPENSES</b>												
10001001	Subscription of Magazine	Library/LRC	Shopping (Short of Award)	Nov. 3-10, 2020	Nov. 23-24, 2020	Upon approval and effectivity of GAA		GAA	200,000.00	200,000.00		Subscription of magazines for the university libraries/LRC
10001001	Daily Subscription of Newspapers	Library/LRC	Small Value (Short of Award)	Nov. 3-10, 2020	Nov. 23-24, 2020			GAA	125,000.00	125,000.00		Subscription of magazines for the university libraries/LRC
<b>H. REPAIR AND MAINTENANCE</b>												
10001001	Annual Pest and Termite Management	GS/IDO	Shopping/Small Value (Short of Award)	Nov. 16-23, 2020	Dec. 7-8, 2020	Upon approval and effectivity of GAA		GAA	200,000.00	200,000.00		Pest and termite control for the buildings and schoolbuildings
10001001	Cleaning of Air-conditioning units	GS	Shopping (Short of Award)	Nov. 16-23, 2020	Dec. 7-8, 2020			GAA	200,000.00	200,000.00		Cleaning, repair and maintenance of aircon units in all campuses
10001001	Repair and Replacement of Defective Parts for Office Equipment, Furnitures and Fixtures	College/Campus	Shopping	As the need arises				GAA	350,000.00	350,000.00		As needed repair of defective parts office equipment, furnitures and fixtures
10001001	Repair and Maintenance of Buildings and Schoolbuildings	GS/IDO	NP-Small Value	As the need arises				GAA	3,103,000.00	3,103,000.00		As needed repair of university buildings and schoolbuildings
10001001	Repair and Maintenance of University Vehicles	Motor Pool	Shopping	As the need arises				GAA	833,000.00	833,000.00		As needed repair of defective parts of motor vehicles
<b>I. SURVEY, RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES</b>												
10001001	Conduct of surveys (cadastral, structural, topographical and or statistical)	Research/IDO/ Campus/College	Agency to Agency	N/A	N/A	N/A	N/A	GAA	345,000.00	345,000.00		Conduct of cadastral, structural and other type of surveys
10001001	Conduct of studies for policy/ies use of the University	Research Unit/ Campus/College	Agency to Agency	N/A	N/A	N/A	N/A	GAA	1,000,000.00	1,000,000.00		Conduct of studies to gain scientific or technical knowledge on future projects including development, refinement or evaluation of policies for use of
<b>J. GENERAL SERVICES</b>												
	Other General Services	GS	Small Value	As the need arises				GAA	935,000.00	935,000.00		As need outsourcing of skilled workers for the university buildings maintenance
<b>K. RENT EXPENSES</b>												




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10001001	Rental of Equipment	Auxiliary	Small Value (Short of Award)	Nov. 23-30, 2020	Dec. 14-15, 2020	Upon approval and effectivity of GAA		GAA	300,000.00	300,000.00		For use in university's activities
L. LEASE OF VENUE												
10001001	Lease of venue for Planning Workshops	OP/PO	Small Value (Short of Award)	Nov. 23-30, 2020	Dec. 14-15, 2020	Upon approval and effectivity of GAA		GAA	300,000.00	300,000.00		Lease of venue for action planning workshops of university's administrative council
M. REPRESENTATION EXPENSES												
10001001	Catering for meetings, programs, seminars, trainings and other school activities	PO	Small Value/Public Bidding m(Short of Award)	Nov. 6-13, 2020	Nov. 26-27, 2020	Upon approval and effectivity of GAA		GAA	1,087,000.00	1,087,000.00		Monthly/Quarterly catering services in the conduct of school programs and activities
N. INSURANCE EXPENSES												
10001001	Insurance of Buildings, vehicles and other properties of the University	GA	Agency to Agency	N/A	N/A	N/A	N/A	GAA	3,300,000.00	3,300,000.00		For the premiums paid for the insurable risks of University's properties
O. SUB-TOTAL, MOOE									65,441,000.00	65,441,000.00		
P. INFRASTRUCTURE PROJECTS												
2021- 08032- 000056	Improvement of CICT Building including its ICT facility	Sumacab Campus	Public Bidding (Short of Award	Oct. 5-12, 2020	Oct. 25-26, 2020	Upon approval and effectivity of GAA		GAA	5,000,000.00		5,000,000.00	This will provide the needed repairs and improvement of the CICT building for conductive learning environment
2021- 08032- 000036	Expansion of Classroom Building for the College of Engineering	Sumacab Campus	Public Bidding (Short of Award	Oct. 5-12, 2020	Oct. 25-26, 2020			GAA	40,000,000.00		40,000,000.00	Provision of Three-Storey Academic Building with 11 classrooms, seminar room and learning resource center
2021- 08032- 000061	Improvement of Health and Wellness Facility/Gymnasium	Gabalton Campus	Public Bidding (Short of Award	Nov. 4-11, 2020	Nov. 25-26, 2020			GAA	4,000,000.00		4,000,000.00	Provision of bleachers and dressing rooms of the campus' gymnasium and the improvement and upgrading of the same
2021- 08032- 000059	Construction of 2-Storey Public Administration and Disaster Management Academic Building	Sumacab Campus	Public Bidding (Short of Award	Nov. 4-11, 2020	Nov. 25-26, 2020			GAA	20,000,000.00		20,000,000.00	Provision of 2 Storey academic building for Public Administration Department with 12 classrooms and other related academic facilities
2021- 08032- 000008	Construction of Material Recovery Facivlity Buildings	Sumacab/Gabalton/Fort Magsaysay Campuses	Public Bidding (Short of Award	Nov. 23-30, 2020	Dec. 13-14, 2020			GAA	12,000,000.00		12,000,000.00	Avenue for the implementation of the University's Solid Waste Management Program
2021- 08032- 000057	Repair and Provision of Laboratory Rooms for Criminology Building	Sumacab Campus	Public Bidding (Short of Award	Nov. 23-30, 2020	Dec. 13-14, 2020			GAA	4,000,000.00		4,000,000.00	For useful and presentable offices, laboratories and classrooms of the College of Criminology
2021- 08032- 000058	Upgrading of Architecture Building with Roof Connection	Sumacab Campus	Public Bidding (Short of Award	Nov. 23-30, 2020	Dec. 13-14, 2020	Upon approval and effectivity of GAA		GAA	3,500,000.00		3,500,000.00	Repairs and improvements on the College of Architecture including roof connection for buildings A and B




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Q. SUB-TOTAL, BUILDINGS AND OTHER STRUCTURES									88,500,000.00		88,500,000.00	
R. EQUIPMENT												
10001001	Procurement of Medical Equipment for Healthcare Improvement Purposes and ICT Equipment	Medical Unit/Various Colleges and Campuses	Public Bidding (Short of Award	Nov. 18-25, 2020	Dec. 8-9, 2020	Upon approval and effectivity of GAA		GAA	8,034,000.00		8,034,000.00	Medical equipment for health care purposes to better serve the students and personnel of the University and ICT equipment for instructional purposes
10001001	Procurement of Other Machinery and Equipment	CIT/CON	Public Bidding (Short of Award	Nov. 18-25, 2020	Dec. 8-9, 2020			GAA	6,000,000.00		6,000,000.00	Instructional equipment for the Colleges of Industrial Technology and Nursing
S. SUB-TOTAL, EQUIPMENT									14,034,000.00		14,034,000.00	
T. GRAND TOTAL									167,975,000.00	65,441,000.00	102,534,000.00	

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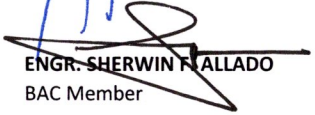
  
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