



## INVITATION TO BID

The Nueva Ecija University of Science and Technology (NEUST) through its Bids and Awards Committee (BAC), invites entities to bid for the hereunder projects:

Name of Project: Supply and Delivery of Janitorial Supplies and Materials 1<sup>ST</sup> AND 2<sup>ND</sup> QUARTERS OF 2021

Location: NEUST All Campuses

Approved Budget for the Contract (ABC): Php 1,343,200.00

Contract Duration: 45 Calendar Days

Fund Source: NEP/GAA 2021

Bid Documents: Php5,000.00

Description: 1 LOT - Supply and Delivery of Janitorial Supplies and Materials 1<sup>ST</sup> AND 2<sup>ND</sup> QUARTERS OF 2021

Qty.	Unit	Item Description
500	can	Air Freshener, spray (assorted scent) 320ml
200	piece	Bath Soap, 130 gms. Lemon Scent
400	can	Multi Insect Killer - Kills Flies, Mosquitoes, Small Flying Moths, Gnats, Fruitflies, Roaches, Wasps, Hornets, Yellow Jackets, Fleas, Roaches, Waterbugs, Silverfish, Firebrats, Crickets, Earwigs, Ants, Spiders, Centipedes, Millipedes, Sowbugs, Pillbugs, Carpet Beetles 300ml.
400	piece	Doormat
100	piece	Dust Pan
649	liter	Multi-purpose cleaner, Thick, anti-microbial system 1ltr
200	gallon	Multipurpose cleaner, (Concentrated)
400	can	Disinfectant spray, kill 99.9% of the viruses and bacteria, 510gms. Assorted Scent
20	roll	Plastic Straw
1500	sachet	Detergent Powder (Twin Sachet) 74 Grams
400	piece	Cake deodorizer
100	piece	Deeper
700	bottle	Dishwashing Liquid 250ml
100	bundle	Garbage Bag, 100pcs./bundle, 2XL
200	piece	Mop Handle, plastic, Heavy Duty
300	piece	Mop Head
200	piece	Micro Fiber Cloth
50	piece	Pail, medium size
1000	piece	Pranela
300	piece	Soft Broom, H.Q.
300	piece	Stick Broom
100	set	Spin Mop HQ, Complete Set
100	piece	Trash Can with cover, big
300	Gallon	Multipurpose cleaner, Non-Concentrated Ready to Use

70	piece	Car Freshener, Spill-proof Organic assorted scent
20	gallon	Liquid Sosa

The Terms of Reference for the said projects will be provided by the end user and shall be distributed and discussed during the Pre-Bid Conference.

The schedule of the bidding activities are as follows:

Activities	Schedule
1. Advertisement/Receipt of Letter of Intent	November 23-30, 2020
2. Pre-bid Conference	December 01, 2020, 8:30 AM NEUST President's Office Conference Room, Sumacab Campus, Cabanatuan City
3. Submission of Bids	December 14, 2020, UNTIL 5:00 PM NEUST President's Office Conference Room, Sumacab Campus, Cabanatuan City
4. Opening of Bids	December 15, 2020, 9:00 AM NEUST President's Office Conference Room, Sumacab Campus, Cabanatuan City
5. Post Qualification	December 16, 2020, 9:00 AM NEUST President's Office Conference Room, Sumacab Campus, Cabanatuan City

All particulars to the Eligibility Statement and Screening, Bid Security, Performance Security, Pre-bidding Conference, Evaluation of Bids, Post Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

A complete set of Bidding Documents may be acquired by interested Bidders from November 23-30, 2020 upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

Bids must be duly received by the BAC Secretariat at the address below on or before December 14, 2020, 5:00PM. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the PBD.

Bid opening shall be on December 15, 2020, 9:00AM at NEUST Conference Room, Sumacab Campus, Cabanatuan City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

The NEUST-BAC will conduct early procurement activities for projects funded by the NEP/GAA in accordance with the guidelines on the implementation of Early Procurement Activities (EPA).

The Nueva Ecija University of Science and Technology reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For more information concerning this bidding, please contact the following:

MS. MICHELLE A. SUPENA

Bids and Awards Committee Secretariat  
NEUST Gen. Tinio St., Cabanatuan City  
Telephone No. (044) 463-0226  
Email Address: neustmain@yahoo.com

Approved by:

**DR. HONORATO P. PANAHO**  
BAC Chairperson