



INVITATION TO SUBMIT PRICE QUOTATION

The Nueva Ecija University of Science and Technology (NEUST) through the Bids and Awards Committee (BAC), hereby invites all interested suppliers registered with the Philippine Government Electronic Procurement System (PhilGEPS), to quote their lowest price for the hereunder contract, subject to the General Conditions stated herein.

Name of Project: **RFQ of Student Publication Office for SIC**

Location: NEUST- Cabanatuan City

Approved Budget for the Contract: Php64,970.00

Source of Fund: Trust Fund

Cost of Bidding Documents: Php500.00

ITEM DESCRIPTION: ONE (1) LOT

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION
1	2	set	Creative Pen Tablet 277 x 189 x 8.7 mm (10.9 x 7.4 x 0.3 inches) in size 216.0 x 135.0 mm (8.5 x 5.3 in) active area With 432g tablet weight and 9g pen weight Patented electromagnetic resonance method Technology. Pressure-sensitive, cordless, battery-free pen. 2540 LPI resolution 2048 pen pressure levels Compatible with Windows® 7 (or later), Mac: OS X 10.10 (or later), Chrome OS 87 (or later) With Standard USB-A port Internet access to download driver
2	2	set	434 x 255.8 x 12.89 mm in dimension 340.99 x 191.81 mm work area 10mm reading height with 10 shortcut keys. 1920 x 1080 display resolution 178 degrees viewing angle. 8192 pressure levels Can tilt at 60 degrees. With stylus pen 90% NTSC, 127% sRGB, 94% Adobe RGB Color Gamut and 1000:1 contrast In full Lamination 5080 LPI resolution with ±0.5 mm (center), ±1 mm (corner) accuracy 2 x USB-C port included DC 5V=2A. Compatible with Windows 7 (or later), Mac OS X 10.10 (or later), Chrome OS 88 (or later), Android (USB3.1 DP1.2), Linux

GENERAL CONDITIONS

Upon submission of duly accomplished and signed Request for Quotation Form (Annex "A"), the following documents shall be attached. Failure to comply/submit with any of the following requirements shall be a basis for disqualification:

1. Official Receipt of Payment of Bid Document
2. Certified True Copy of Mayor's/Business Permit
3. Certified True Copy of Certificate of PhilGEPS Registration
4. Certified True Copy of Income/Business Tax Return (For ABC's above P500K)
5. Omnibus Sworn Statement (OSS), duly Notarized
6. SPA or Secretary's Certificate if the Bidder is an Authorized Representative, duly Notarized

All quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.

Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her authorized representative.

The BAC is conducting the Alternative Mode of Procurement (Small Value Procurement) for this Contract in accordance with RA 9184 and Its Implementing Rules and Regulations (IRR).

The quotation and eligibility documents must be submitted in a sealed envelope on or before **April 8, 2024 12:00 PM** at the Procurement Office, NEUST, Gen. Tinio St. Campus, Cabanatuan City. **Fax or email quotations will not be honored.**

Section 39 of RA No. 9184, requires the winning bidder to post a performance security, in such form and amount specified under Section 39 of the 2016 Revised IRR, prior to the signing of the contract as a measure of guarantee for the faithful performance of and compliance with his obligations under the contract prepared in accordance with the Bidding Documents

The NEUST reserves the right to reject any or all Quotations, to waive any minor defects therein, to reject all Quotations at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

The NEUST assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation.

For more information concerning this bidding, please contact:

ENGR. JOEL G. DE MESA

Head, BAC Secretariat for Goods and Services
NEUST Gen. Tinio St., Cabanatuan City
Email Address: neustproc.unit@gmail.com

Approved by:

DR. HONORATO P. PANAHON

BAC Chairperson



Republic of the Philippines
NUEVA ECIJA UNIVERSITY OF SCIENCE AND TECHNOLOGY
Cabanatuan City

Request for Quotation No.:

Date:

REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT

Title of Project:

Location:

ABC:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by you or your representative in a sealed envelope to the BAC Secretariat for Goods and Services Office, NEUST, Cabanatuan City

General Conditions:

1. All quotations/entries must be typewritten.
2. Certified true copy of PhilGEPS Registration Certificate, Omnibus Sworn Statement, Mayor's/Business Permit, Official Receipt of Payment of Bid Documents and IncomeBusiness Tax Returns (for ABC's above P500K) shall be attached upon submission of the quotation.
3. All quotations shall be considered as fixed prices and not subject to price escalation during contract implementation.
4. This form must be accompanied with program of works and detailed estimates.
5. Any erasures or overwriting shall be valid only if they are signed or initialed by the Contractor or his/her authorized representative.

ENGR. JOEL G. DE MESA
Head, Procurement Unit

ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
TOTAL					-

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices noted above.

Printed Name/Signature of the Contractor

Name of Company

Tel. No./Cellphone No./E-mail Address

Date